

E-Mail ALPERSRU R/02

Subj: ESTABLISHMENT OF CENTRALIZED IRR/ISL PERSRU

Ref: (a) [ALCOAST 161/02](#)
(b) [Source Data Automation II User Manual, HRSICINST M5231.2](#)
(c) [Military Personnel Record Data Records \(PDR\) System, COMDTINST M1080.10E](#)
(d) [Personnel and Pay Procedures Manual, HRSICINST M1000.2A](#)
(e) [Coast Guard Recruiting Manual, COMDTINST M1100.2D](#)
(f) [Coast Guard Personnel Manual, COMDTINST M1000.6A](#)

Introduction This E-mail ALPERSRU announces the transfer of PDR maintenance responsibility for Individual Ready Reserve (IRR) and Inactive Status List (ISL) reservists from ISC Portsmouth to Coast Guard Personnel Command (rpm).

Further centralization of IRR/ISL record maintenance responsibility will be forthcoming as announced in reference (a).

Discussion Per paragraph 6.C., reference (a), ISC Portsmouth has transferred responsibility for maintenance of IRR and ISL records to CGPC-rpm effective 7 May 2002.

The PERSRU for OPFACs 05-87400 and 05-87500 has changed from 32-47100-31 to 98-70098-80.

PERSRU Action Upon a member's release from active duty (RELAD), PERSRUs shall **continue** to prepare the Endorsement on Orders Transaction in SDA-II in the same manner as currently prescribed in Section 8-B, reference (b), i.e.:

- If a member is being released from active duty to a unit where the member will be a drilling reservist, in the Reporting Unit District and Reporting Unit OPFAC fields of the Endorsement on Orders Transaction, the PERSRU shall record the 7-digit OPFAC of the unit where the member will be drilling.

If the member is being released from active duty to the IRR (i.e., the member will not be drilling after RELAD), and the member will be residing within the geographical boundaries of the Fifth Coast Guard District upon RELAD, in the Reporting Unit District and Reporting Unit OPFAC fields of the Endorsement on Orders Transaction, the PERSRU shall enter 05-87400.

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**PERSRU
Action**

As prescribed in reference (c), the PERSRU PDR for a member being released from active duty and transferred to OPFAC 05-87400 shall be mailed to:

Commander
Coast Guard Personnel Command (rpm)
2100 2nd St SW
Washington, DC 20593

**IRR/ISL
PERSRU
Responsibilities**

PERSRU 98-70098-80 is responsible for submission of all SDA-II and CGHRMS transactions on IRR and ISL reservists who previously were serviced by PERSRU 32-47100-31. These include:

Transaction(s)	Reference
Discharge	Sections 8-C and 8-D, reference (b)
Reenlistment	Section 8-A, reference (b)
Accession of USCG Officers into the USCGR IRR	Section 7-A, reference (b)
Annual Screening Questionnaire	E-Mail ALPERSRU M/02
Address Change	E-Mail ALPERSRU X/01
Category, Class, Training Pay Category Change	Page 2-B-17, reference (b)
Reserve MGIB Eligibility Status Update	Page 2-B-8, reference (b)
Officer Experience Indicator Update	Page 2-B-21, reference (b)
Miscellaneous Reserve Transactions	Page 2-B-12, reference (b)

PERSRU 98-70098-80 is also responsible for other related IRR functions previously performed by PERSRU 32-47100-31, including:

Function	Reference
Endorse requests of IRR members to transfer to RET-2 status	Page 3-B-27, reference (d)
Approve requests for release from the IRR in order to enlist in the USCG	Section 2.I.2.e, reference (e)
Administration of cadets transferred to the IRR	Article 1-E-4.i.2, reference (f)

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**Further
Centralization**

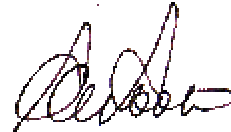
As further centralization of IRR/ISL records occurs under reference (a), additional ALPERSRU's will be released announcing the assumption of responsibilities by PERSRU 98-70098-80.

Questions

The POC for PERSRU 98-70098-80 is YNC George Paidousis, phone: (202) 267-6498, E-Mail: <mailto:gpaidousis@comdt.uscg.mil>.

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